

1-27-1961

Board of Trustees Minutes, January 27, 1961

Eastern Washington College of Education

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Eastern Washington College of Education

MINUTES OF MEETING OF BOARD OF TRUSTEES

6:30 p.m., Friday, January 27, 1961

Edmond Meany Hotel, Seattle

The Board of Trustees of Eastern Washington College of Education held its January 27th meeting at the Edmond Meany Hotel, Seattle, at six-thirty. Those present were Mr. Harvey Erickson, chairman; Mrs. Robert Tanke and Mrs. R. R. Morrison, members; Mr. Fred S. Johns, secretary; Dr. Don S. Patterson, president of the college; and Dr. N. Wm. Newsom, representing the Committee of Nine.

APPROVAL OF MINUTES

The minutes of the January 6th meeting were approved.

RESIGNATIONS

Mrs. Morrison moved, seconded by Mrs. Tanke, that the following resignations be accepted as of the date indicated. Motion carried.

Mary Lou Reitmeier, clerk, public information office, as of February 28

Marianne Tutt, clerk, registry office, as of January 31

NEW APPOINTMENTS

Mrs. Tanke made the motion which was seconded by Mrs. Morrison, that the following appointments be approved as indicated. Motion carried.

James Hatch, graduate assistant, office of Student Academic Services, at \$1500 for the winter spring and summer quarters, 1961

Jayneta Kight, clerk, registry office (replacement) as of January 27 at \$220 per month (one step)

CHANGE IN WAY OF PAYING ASSISTANTS

It was moved by Mrs. Morrison that instead of giving board and room as payment to the assistant hall directors, they be paid on time sheets at the regular student rate of \$1.00 per hour, not to exceed twenty hours per week, effective as of January 1, 1961. The purpose of this change is to give more accurate cost records for the operation of the halls of residence. Mrs. Tanke seconded the motion, which carried.

OUTSIDE EMPLOYMENT

Mrs. Tanke moved that permission be given for Mr. Donald K. Smith to appear in two concerts in Canada on January 30-31, and that his wife, Patricia, be permitted to substitute for him at a daily rate of \$28.40, based on the pay schedule for teaching assistants. Mrs. Morrison seconded the motion; motion carried.

Mrs. Morrison moved that the college employ Mr. Clarence Simpson, city engineer, to make a site survey for the architects on our dormitories and food center projects. Mrs. Tanke seconded the motion which carried.

✓ TRAVEL

The following travel was authorized:

- ✓ C. W. Quinley, Jr.) to attend IBM school at Montana State
- ✓ T. T. Wall) College, February 8-10, travel and
- ✓ Leland Graese) per diem (college car)

✓ Edgar I. Stewart, to attend the Mississippi Valley Historical Society meeting, Detroit, April 18-23, \$145 toward transportation

CALLING OF BONDS ON 1949 ISSUE

Mrs. Morrison made the motion that \$14,000 of the 1949 issue of dormitory bonds be called and Mrs. Tanke seconded the motion. Motion carried.

INFORMATIONAL ITEMS

Dr. Patterson reported on action taken by the Administrative Council which raises the grade average requirements in certain areas for graduation and admission to professional education programs.

Dr. Patterson reported that the college has received notice that the final certificate of purchase of the Badger Lake property has been issued. The chairman of the board directed that the deed be recorded with Spokane County and kept at the college.

Dr. Patterson said that Mr. Johns had reported a 2.53% yield on U. S. Treasury bills purchased on January 19 to mature on July 20 at \$38,000. The income to EWCE will be \$485.00.

Dr. Patterson informed the board of the meeting to be held between the HHFA directors and representatives of the college, including Dean Hagie, Mr. Johns, Mr. Surbeck, Miss Johnson

January 27, 1961

and himself. The meeting will be on Monday, January 30, in the HHFA office in Seattle.

Dr. Patterson notified the board that the time of the hearing of the college on its appropriation has been set for two o'clock, Monday, February 6, in the Senate, and for four o'clock, Tuesday, with the House committee.

Dr. Patterson read a draft of a tuition bill which he had prepared and also read Senate Bill 220 introduced by Senator Reilly, which would make tuition mandatory at the college. It was moved by Mrs. Morrison, seconded by Mrs. Tanke, that Dr. Patterson discuss his draft of the bill with Senator Reilly at the earliest opportunity. Motion carried. (copy attached)

Dr. Patterson gave a copy of the Code of Ethics as proposed by a committee of the faculty to the members of the board. The board asked that the faculty committee be present at the next meeting of the board to discuss its proposed code. (Copy attached)

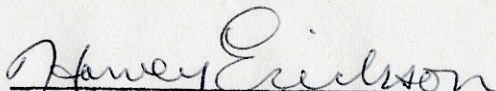
Dr. Patterson reported on the Governor's budget as compared with our requests.

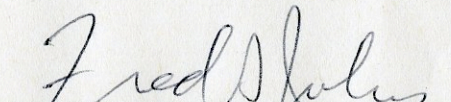
Dr. Newsom reported to the board on the meeting of the Committee of Nine which was held on Friday.

ADJOURNED

Mrs. Tanke made the motion that the meeting be adjourned. Mrs. Morrison seconded the motion and the meeting adjourned at 9:30 p.m.

APPROVED


Harvey Erickson, Chairman


Fred S. Johns, Secretary

A REPORT TO THE FACULTY COUNCIL, EWCE, OF A PROPOSED CODE OF ETHICS

This code is drawn up and adopted to comply with Chapter 320, Regular Legislative Session Laws of 1959 to provide a set of standards for the work, the business, and the professional relationships of members of the Board of Trustees, the academic staff and other employees of Eastern Washington College, and thereby give guidance to all personnel, prevent conflicts of interests, and strengthen the faith and confidence of the people of the State of Washington in E. W. C. E.

In order to best fulfill their position of public trust the Board of Trustees, the academic staff, and the other employees of E. W. C. E. shall be expected to maintain no interests, financial or otherwise, direct or indirect, nor shall engage in any business or transaction, or use privileged information, or personal influence, or undertake any activity that will secure special privileges, or advantages, or develop conflict between these interests and the individual's responsibility to the college student, and the public, or reflect negatively on the status of the college.

The academic staff and students must have freedom of discussion in the classroom and in academic consultation to secure fundamental benefits of higher education; therefore, any information concerning a faculty member's or student's beliefs, attitudes, activities and associations in matters of religion, politics, and public affairs, if such information arises in classroom discussion or is exhibited by student or faculty in the course of regular academic or student activities, shall be regarded as privileged and confidential. All non-academic personnel shall have the same privilege in their own areas of responsibility.

The Board of Trustees, the academic staff, and other employees of E. W. C. E. have the obligation to work in mutual respect. Without this respect the primary obligation of serving the students and the State of Washington cannot be fully met. This requires the employing body and administration to treat each individual with dignity and respect and obligates the employing body and administration to seek the employee's opinions and convictions concerning college policy. It also requires the establishment of a climate which invites constructive criticism on any phase of the institution's responsibility and operations. These obligations may take the form of encouraging the personnel to organize so as to present the views of the group.

The obligations of the faculty and other employees are equally specific. They should develop their capacity to the fullest to serve the institution and its purposes through study, research, and service on duly constituted committees. They should be fair in their evaluation of the character of students and the quality of their work. They should work cooperatively with one another and the administration to constantly improve the quality of the academic and other services of E. W. C. E.

The Board of Trustees holds a unique position of trust. The policies and procedures of the Board can attract an outstanding academic and non-academic staff. The recognition of excellence in service in any sphere, the establishment of contacts with staff members through appropriate administrative channels, the support of faculty welfare action, and the commitment to the acceptance of appropriate responsibility designated for the Board, the administration, the academic and non-academic staffs will help develop the conditions that will enable the employing body of E. W. C. E. to obtain highly competent personnel.

This code shall be published so that all employees may receive and have a copy for reference.

Any person who by his actions is presumed to have violated this code may be referred by the President of the College to a special committee which will designate the appropriate group for a hearing. This special committee will be the Faculty Council for a faculty member, a committee from the administration for a member of the administrative staff, and a committee of the non-academic staff for a member of that staff. The appropriate committee shall consider the case and make recommendation to the President. The President in turn will notify the Board of Trustees and, if conditions seem to warrant Board action, present his recommendations.

Roland B. Lewis
W. L. Maxson
W. D. Thomas
Faculty Organization Committee on
A Proposed Code of Ethics for E. W. C. E.

TUITION AND FEES ACT FOR STATE COLLEGES OF EDUCATION

An act, to be known as the State College (Colleges of Education) Tuition and Fees Act, relating to institutions of higher education making it mandatory for the boards of trustees of the state colleges, after September 1, 1961, to charge and collect a tuition fee and authorizes each board to charge and collect such other fees as are necessary for certain designated operations of the colleges essential for carrying out student services, student activities and programs. This act amends Section 28.81.080 of Chapter 28.81 of the laws pertaining to higher education in the state of Washington.

Tuition Charge: The boards of trustees of the state colleges (Colleges of Education), Eastern, Western and Central, shall charge to and collect from each of the students registering at said institutions, who have not resided in this state one year prior to date of registration, a tuition fee to be determined by each said board, but not less than twenty-five dollars per term: Provided, that the children of persons engaged in the services of the military or federal service of the United States within the state of Washington, shall be considered as domiciled within the state within the meaning of this act and not subject to the time limit of such domicile. All other students, except those enrolled in short courses, part-time or special enrollments, or special students, or correspondence or extension courses, shall be charged a tuition fee to be determined by the respective boards but not to be less than ten dollars per term.

Disposition of Tuition Fees: The tuition fees collected shall be maintained as an item in the local funds of each college, and budgeted and expended by the board of each college either for purposes of purchase of land, or maintenance, or rental of land or facilities, or planning facilities, or construction of buildings or purchase of equipment or operational expenses, or bond redemption, or repair or capital improvement of existing facilities. The boards of trustees may designate certain portions of such fees collected to the various purposes as stated above. Proposals for expenditures of these funds shall be budgeted by each board and shall be accounted for in accordance with existing law.

Authorization for Collecting Other Fees: The respective boards of trustees of the state colleges (Colleges of Education) shall be authorized to charge such additional fees as may be necessary for specialized instructional services beyond that normally given, and for the various student services and student activities and programs not a part of the regular class or laboratory instruction. Each individual board may differentiate as seems justifiable between fees charged to residents of this state and non-resident students.

Exemptions from Payment of Tuition and Fees: The boards of trustees may exempt a limited number of individuals from payment of certain of the tuition and other fees for purpose of encouraging superior academic scholarship, or for a specified period of experimentation where the sole intent of the college is to improve the college

program or services for superior students and for a limited number of students from foreign nations as designated by each board of trustees.

Refunds of Tuition and Fees: Tuition fees collected are not refundable unless in cases of sickness or other causes beyond the control of the student. In no case shall more than two-thirds of the tuition charge be refunded. Such refunds may be made up to thirty days following the final day of each registration. Certain or all of the other fees may be refunded at the discretion of the respective boards of trustees. Students withdrawing because of disciplinary action forfeit all rights to the return of any portion of the tuition and fee charge.